

### 4Q17 Quarterly Report of Contributions Form

- Enclosed is the Quarterly Report of Contributions Form (PMRB-21) for the Fourth Quarter of 2017. Please complete, date, sign, and return this form to our office **by January 31, 2018**.
- Fourth quarter contributions to be credited to a member's account are **due by December 31**. Interest will be charged on third quarter contributions received after December 31.
- A Revenue Transmittal Form (PMRB-20) must be completed and included with all checks submitted to PMRS. This form is available under the "Forms" section of our website ([www.pMrs.state.pa.us](http://www.pMrs.state.pa.us)) and can be completed online but will need to be printed, signed and mailed with the checks.

### 2017 Annual Minimum Municipal Obligation (MMO) Bill

- The 2017 Annual MMO Bill is **due by December 31, 2017**.
- Delinquent interest will be assessed against the unpaid plan obligation as of January 1, 2018, and will bear interest charges from January 1, 2017.

### 2018 MMO Worksheet

- The 2018 MMO Worksheet used to calculate the plan's financial requirement for 2018 should be completed by the plan's Chief Administrative Officer, approved by the plan's board, and returned to our office **by no later than December 22, 2017**.

### 2018 Annual MMO Bill

- The 2018 Annual MMO Bill will be distributed the first week of **January 2018**.
- The 2018 Annual MMO Bill is **due by December 31, 2018**.

### 2017 Act 205 Actuarial Valuation Report

- The Public Employee Retirement Commission (PERC) was abolished by Act 100 of 2016, and the former commission's duties relating to municipal pension reporting and analysis under Act 205 of 1984 and Act 293 of 1972 were transferred to the newly created Municipal Pension Reporting Program (MPRP) within the Pennsylvania Department of the Auditor General.
- Under Act 205, your municipality is required to submit a 2017 Actuarial Valuation Report to the MPRP for each pension plan.
- The 2017 Act 205 Actuarial Valuation Report for your plan(s) will be completed by PMRS and provided for your review, approval, and filing with the MPRP **prior to March 30, 2018**.
- The filing deadline for the 2017 Actuarial Valuation Report is **March 30, 2018**.

For additional information or assistance, please visit the PMRS website or contact the PMRS Investment and Financial Management Division at (800) 622-7968.